



SUNY SULLIVAN

Creating a Federal Student Aid (FSA) ID

The FSA ID Process Consists of Three Main Steps:

1. Enter your log-in information.
 - Provide your email address, a unique username and password, and verify that you are at least 13 years old.
2. Enter your personal information.
 - Provide your Social Security number, name, and date of birth.
 - Include your mailing address, email address, telephone number, and language preference.
 - For security purposes, provide answers to five challenge questions.
3. Submit your FSA ID information.
 - Agree to the terms and conditions.
 - Verify your email address.

Helpful Tips When Creating an FSA ID

Be sure to enter your information accurately.

Your information will be verified with the Social Security Administration and making a mistake, especially with your social security number, name, or birthdate, will cause delays.

A Social Security Number (SSN) is required to create an FSA ID.

Your SSN, name, and date of birth must all match with the Social Security Administration.

An FSA ID can be associated with only one email address.

Students and Parents cannot use the same email address when creating an FSA ID.

If you have an email address other than a high school address, use that alternate email.

Once you graduate, your high school email address will likely be deleted. You will need to use your FSA ID for many years, so link it to an email address you will continue to use.

It is important to access your email when creating an FSA ID.

A secure code will be sent to your email address that you will need to retrieve when creating your FSA ID. Entering this secure code will confirm your email address.

Keeping Track of your User Names, FSA ID's and Challenge Answers

For help contact us via email: finaid@sunysullivan.edu

FAFSA – Free Application for Federal Student Aid
FSA ID – Federal Student Aid Username
NYS TAP – NYS Tuition Assistance Program
NYS HESC – NYS Higher Education Services Corp.
(Excelsior Scholarship, etc.)

www.studentaid.gov
www.studentaid.gov
www.tapweb.org
www.hesc.ny.gov

FAFSA Data:

Student Information:

Student Email Address: _____ @ _____ . _____
Username: _____ Save Key: _____
Password: _____

Challenge Questions/Answers:		
#1		
#2		
#3		
#4		
	Important Date	

TAP User ID/PIN:

User ID: _____ PIN#: _____
Answer to Challenge Question: _____

Parent Information:

Parent Email Address: _____ @ _____ . _____
Username: _____ Password: _____

Challenge Questions/Answers:		
#1		
#2		
#3		
#4		
	Important Date	